



## ORAL PRESENTATION GUIDELINES

The oral presentations will take place on **September 13, 14, or 15, 2025** at the 2025 “Reframing Health Equity: Challenging Assumptions and Reimagining Solution” The Network: TUFH Annual Conference. This conference is being co-hosted The Network: Towards Unity for Health, Woods System of Care, and the Mollie Woods Hare Global Center of Excellence.

Oral Presentations are a useful and innovative way of displaying and communicating new approaches, research and other work done in your field.

Please see the following sections below for further information:

1. What to prepare for TUFH 2025
2. Poster Design
3. Upload your Poster
4. Oral presentations at TUFH 2025
5. Judging and Prizes

## 1. What to prepare for TUFH 2025

If you have an accepted abstract for an Oral Poster Presentation for TUFH 2025, you need to prepare a 5-minute presentation and a poster to accompany your presentation.

- All abstract presenters must prepare and [upload](#) their final virtual poster digitally by June 30<sup>th</sup>, 2025.  
These virtual posters will be used for the actual presentation at the conference, as TUFH 2025 is hybrid. Your poster will be projected on screen during your session.  
EXCEPTIONALLY ALL POSTERS WILL BE PRINTED BY WOODS SYSTEM OF CARE FOR TUFH2025. You are not required to bring your own printed poster. We will print and hang your poster for you.
- A highly condensed oral presentation of the poster's conclusions (not exceeding 5 minutes).
- You need to register for TUFH 2025 no later than by June 30, 2025 to secure your presentation on the program. You can find all information about registration, [here](#). If you are not registered by June 30, 2025, your abstract will NOT be placed on the program!
- We recommend that you apply for your VISA as soon as possible if needed. Click [here](#) for more information.
- Please book your accommodation at our proposed venues and we will provide transport to the conference venue book [here](#).

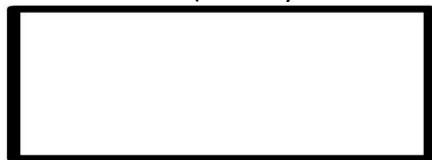
## 2. Poster Design

Adherence to the poster specification criteria and submission processes listed below is strictly enforced. Failure to follow these guidelines will result in the automatic withdrawal of the original oral session abstract acceptance. There will be no registration adjustments or refunds in the event these requirements are not followed.

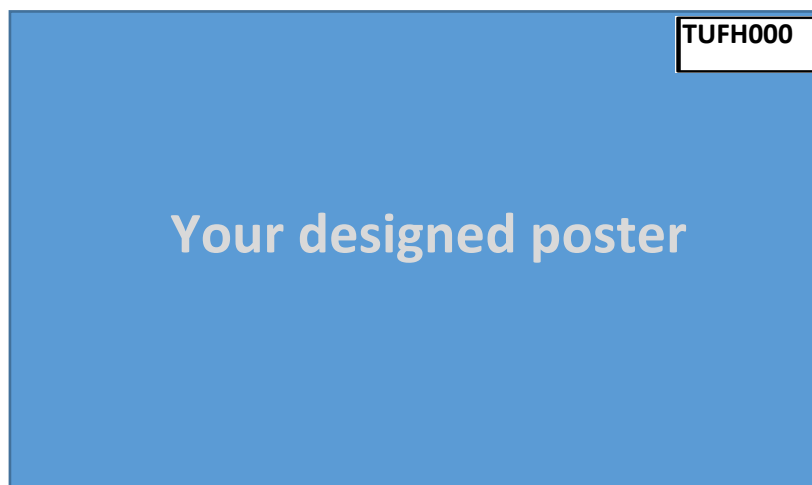
You can design your own poster but need to adhere to the font and size instructions in this document. We have also provided a TUFH 2025 design if you wish to use that. There is a simple template available [here](#). You are able to change any titles, etc. as needed.

### Poster Specifications

- Landscape orientation
- Designed in PowerPoint: 1 slide! Multiple slides will not be accepted.
- Your poster must include a **Poster Abstract Identification Label with YOUR abstract number**. In the template you will see TUFH000 You will need to adjust to reflect your personal abstract number. You can find your abstract number in the abstract platform and your e-mails. The label must remain in the top right-hand corner of your designed poster.
  - Use this Label (already in the template):



- The required font for this number is Helvetica; font size, for the virtual poster = **16 point** font size.
- An example of the positioning and identifying Abstract number labelling:



- The title will be on the top of the poster. The required font for this is **Helvetica, Arial, Times New Roman, Aptos, or Calibri**. **For the virtual poster you need to use 24 point for the title.**
- You are free to add images and/logo's, make sure they are readable.
- Any written text has a required font: **Helvetica, Arial, Aptos, Times New Roman or Calibri**. **For the virtual poster you need to use 18+ point for any text (to make sure it is readable).**
- On the bottom of the poster, make sure to note the **author(s) name and contact information** (general contact information from the primary author). The required font for this is **Helvetica, Arial, Times new Roman, Aptos or Calibri**. **For the virtual poster you need to use 16 point.**

### **Virtual Poster Upload**

You must **upload** your virtual poster June 30<sup>th</sup>, 2025 AT THE LATEST!

## 3. Upload your Poster

**ALL abstract presenters must upload a virtual version of their poster by June 30<sup>th</sup>, 2025 [here](#).**  
Both for those attending TUFH 2025 physically, as well as virtually.

### *Specifications:*

- Your poster must be in PPT format: 1 SLIDE ONLY!
- Your maximum file size is 100 MB.
- Your poster file must be named as your abstract number (TUFH76). You can find your abstract number in the abstract platform and your e-mails.
- The date to upload the poster is June 30<sup>th</sup>, 2025.
- Your poster will be printed and hung at TUFH 2025 for you.
- The link to upload your poster too is  
[https://docs.google.com/forms/d/e/1FAIpQLSdhCubr0Rq1vA\\_849zpDbf24ZV1OT-awPY0AnjwCwgaw&wdSA/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLSdhCubr0Rq1vA_849zpDbf24ZV1OT-awPY0AnjwCwgaw&wdSA/viewform?usp=sf_link)

CHANGES CAN NOT BE MADE AFTER UPLOADING YOUR POSTER, so please make sure you upload the final version!

## 4. Oral Presentations at TUFH 2025

### *Structure of the program:*

The simultaneous sessions contain a mix of oral presentations, workshops, TUFH Talks and Documentaries.

At the conference, contributors and participants will meet in groups for the oral presentations. Each two-hour oral presentation session includes different oral presentations with posters and is moderated. The moderator will ask each presenter to give an overview of his/her poster for **5 minutes** and invite comments and discussion.

The moderator will introduce each presenter and keep the session to time. No other audio-visuals will be available other than the poster itself.

### *Availability of physical poster presenters:*

In addition to the formal oral presentation, presenters are encouraged to be available by their poster during wellness breaks. It is helpful to fix a note to your poster board indicating when you will be available if anyone wishes to discuss your poster outside of the scheduled session.

## 5. Judging and Prizes

### 5.1. Best Physical Poster

Only for those attending TUFH 2025 physically: EXCEPTIONALLY ALL POSTERS WILL BE PRINTED BY WOODS SYSTEM OF CARE FOR TUFH2025. You are not required to bring your own printed poster. We will print and hang your poster for you.

#### **Concept:**

One poster prize, with 2 runners up, will be awarded Best Physical Poster at the Closing Ceremony during the conference.

Printed posters will be judged throughout the conference by the Scientific Committee visiting the main poster display area and attending oral presentations based upon the set of criteria indicated below.

#### **Criteria for judging posters:**

Posters will be assessed on their ability to communicate the key messages clearly and succinctly. The following criteria will be used to judge the poster as displayed:

1. In the INTRODUCTION, how clear is the stated need for this project?
2. How strong is the METHODS section (including justification, organization, & clarity)?

3. How effective is the presentation of RESULTS? (e.g. organization, clarity, need for additional explanation)
4. How well does the DISCUSSION present the key findings, limitations, and practical implications of the project?
5. What is the potential for real life IMPACT of the presented project?
6. How clear is the ORGANIZATION and flow of information?
7. How well does the poster balance graphics, text, and organization to form a compelling VISUAL presentation?
8. How effective OVERALL is the poster at stimulating viewer interest and communicating content?

**Prize:**

The winner of Best Physical Poster will receive a full physical scholarship (economy flight, accommodation and registration) to the 2026 The Network: TUFH conference. The runners-up will receive a certificate and be called on stage. Winners will be announced at the Closing ceremony.

## 6.2. Best Virtual Poster

**Concept:**

One poster prize, with 2 runners up, will be awarded Best Virtual Poster at the Closing Ceremony during the conference.

Virtual posters (that are not physically presented at TUFH 2025) will be judged online by the Scientific Committee based upon the set of criteria indicated below.

**Criteria for judging posters:**

Posters will be assessed on their ability to communicate the key messages clearly and succinctly. The following criteria will be used to judge the poster as displayed:

1. In the INTRODUCTION, how clear is the stated need for this project?
2. How strong is the METHODS section (including justification, organization, & clarity)?
3. How effective is the presentation of RESULTS? (e.g. organization, clarity, need for additional explanation)
4. How well does the DISCUSSION present the key findings, limitations, and practical implications of the project?

5. What is the potential for real life IMPACT of the presented project?
6. How clear is the ORGANIZATION and flow of information?
7. How well does the poster balance graphics, text, and organization to form a compelling VISUAL presentation?
8. How effective OVERALL is the poster at stimulating viewer interest and communicating content?

**Prize:**

The winner of Best Virtual Poster will receive a virtual registration to the 2026 The Network: TUFH conference. The runners-up will receive a certificate. Winners will be announced at the Closing ceremony.

